

VRIS UPDATE

Transition Consent Form Effective - 11-07-11 Number 323

SUMMARY OF UPDATES:

The Transition Consent and Information Release form has been revised as follows:

1. A box has been added for gender
2. A box has been added for the parent to indicate the best way for staff to contact them
3. A box has been added for the student/parent to list a person (other than parent) who would always know the student's address and phone number.
4. Two boxes have been added addressing citizenship and immigration status. To receive transition services a student will have to meet the same citizenship/legal immigration status as is required in the Employment Program.

Staff should **discontinue** using the previous Consent Form as of the effective date of this update. A supply of the new forms has been sent to each office. The top copy on the new Consent form is **pink** so it is easier to distinguish from previous forms.

NOTE: If staff receive a signed and completed prior version of the Consent Form after the effective date of this VRIS update, they may use that consent form but must add the citizenship/legal immigration status information in the margin of that form prior to opening a transition case.

VRIS POSTING

The new [form](#) has been posted to VRIS

TEAM COMMUNICATION

The Office Director should review the changes during their team meeting and emphasize the need to collect this new information from the student and parent.

LEADERSHIP CONTACT

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